

WEDNESDAY, JULY 31, 2019 7:00 PM
Council Chambers

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on July 31, 2019 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

2. APPROVAL OF AGENDA

#2019-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated July 31, 2019 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

4. DEPUTATIONS AND PETITIONS

- Arlene Morell and Sean Hunt – Thames Valley District School Board Trustees
- Temporary Zoning Application – 2349 Concession Drive
- Christene Scrimgeour – 2018 Financial Statements - see item 9.d.1.

Zoning Public Meeting:

1. Temporary Zoning Amendment

- Notice [04 01 NoticePubMtg 2349ConcessionDr Stonham](#)

Chair Mayhew calls the Public Meeting for P-8/2019 Jason Stonham to order at ____p.m.

Announcement of Chair:

The purpose of this meeting is to give the public an opportunity to hear all interested persons with respect to a **Zoning Amendment Application by Jason Stonham** and for Southwest Middlesex council to consider the proposal.

The purpose and effect of this Zoning By-law Amendment is to permit the use of a travel trailer as temporary living accommodations for a period not to exceed one year while the existing dwelling located on the subject land is being renovated.

The Order of Procedure for this meeting will be:

- a) The Planner will present the staff report and recommendation and will provide any comments received from circulated agencies and the public.
- b) The applicant will be allowed the opportunity to speak to the application.
- c) The public will be asked for their comments and questions noting if they are for or against the application being considered; please ensure that you state your name and address.

- d) Council may then ask questions of the applicant and/or staff.
- e) The public is advised that comments expressed and written material presented are a matter of public record for full disclosure.

Chair Mayhew declares the Public Meeting for P8/2019 (Jason Stonham) closed.

The Chair will now consider motions regarding the application.

Zoning By-law Amendment Application P8 2019

[04 01 Report Temporary Use Stonham ConcessionDr](#)

#2019-

Moved by _____

Seconded by _____

THAT Application for Zoning By-law Amendment P8-2019, filed by Jason W Stonham in order to permit the use of a travel trailer for accommodation purposes on the subject lands for a period of time not exceeding one year while the existing dwelling be repaired on the lands, be APPROVED.;

5. MINUTES OF PREVIOUS MEETINGS

- 1. Southwest Middlesex Council Meeting Minutes – July 10, 2019

[05 01 July 10 2019 Minutes](#)

#2019-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated July 10, 2019 be adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers for July 4 to 24, 2019 to be presented

[07](#)

#2019-

Moved by _____

Seconded by _____

THAT accounts as presented by the Treasurer in the amount of \$488,958.06 be received.

8. ACTION CORRESPONDENCE

9. STAFF REPORTS

a. Fire

b. Administration

1. Code of Conduct

[09 b 01 Code of Conduct Review](#)

#2019-

Moved by _____

Seconded by _____

THAT Council receive the Code of Conduct Review report for information.

Or

THAT Council direct staff to amend the schedule to the Code of Conduct to ensure complainants information is separated from the body of the complaint.

2. Annual Review of Respect in the Workplace Policy

[09 b 02 Annual ReviewRespectWorkplacePolicy](#)

#2019-

Moved by _____

Seconded by _____

THAT council receive the report on the annual review of the Respect in the Workplace Policy (Violence and Harassment Policy and Program).

3. Arboretum Project – Communities in Bloom

[09 b 03 Arboretum](#)

#2019-

Moved by _____

Seconded by _____

THAT staff be directed to manage the project for the development of arboretum at Tower Avenue, including organizing staffing and using available reserve funds for the following:

- Engage contractor to prepare site plan for council approval;
- Initiate preparation of site for tree planting;
- Engage contractor(s) for landscaping work, as per procurement policy;
- Engage contractor(s) for construction of parking and pathways, as per procurement policy;
- Procure tree varieties;
- Procure signage for tree varieties;

- Procure water bags for trees;
- Engage plumber to construct exterior water source for arboretum, as per procurement policy;

4. Supplementary Phase II Environmental Assessment – 208 Walker Street
[09 b 04 208 Walker Street](#)

#2019-

Moved by _____

Seconded by _____

OPTION 1

THAT Council direct staff to continue to with the pursuit of a Record of Site Condition for residential and/or parkland use at 208 Walker Street.

OR

OPTION 2

THAT Council direct staff to pursue a screening level risk assessment for the property at 208 Walker Street, Glencoe, for commercial/industrial use

OR

OPTION 3

THAT Council direct staff to initiate disposition of property at 208 Walker Street, Glencoe.

c. Building

1. Building Report – June, 2019

[09 c 01 2019 June Building Report](#)

#2019-

Moved by _____

Seconded by _____

THAT the June, 2019 building report is received.

d. Finance

1. 2018 Final Variance Report

[09 d 01 2018 Final Variance Report](#)

#2019-

Moved by _____

Seconded by _____

THAT Council receive the 2018 Final Variance Report as presented.

2. June 30, 2019 Variance Report

#2019-

Moved by _____

Seconded by _____

THAT Council receive the June 30, 2019 Variance Report as presented.

e. Facilities and Recreation

1. Facilities and Recreation Monthly Report

[09 e 01 FacRecReport](#)

#2019-

Moved by _____

Seconded by _____

THAT the Facilities and Recreation Monthly Report is received.

f. Public Works

1. Melbourne Potable Water Standpipe Information Report

[09 f 01 OCWA Melbourne Standpipe Daily Report July 10 2019](#)

#2019-

Moved by _____

Seconded by _____

THAT the Melbourne Potable Water Standpipe Information report provided by PW Makar Coatings Inspection Ltd. Through OCWA is received.

10. REPORTS OF COMMITTEES

11. UNFINISHED BUSINESS

UNFINISHED BUSINESS FROM JULY 10, 2019 COUNCIL MEETING:

REPORTS OF COMMITTEES

1. Lower Thames Valley Conservation Authority meeting minutes dated June 27, 2019

[11 10 01 LTVCA BDo62719_Final](#)

#2019-

Moved by _____

Seconded by _____

THAT the Lower Thames Valley Conservation Authority meeting minutes dated June 27, 2019 are received.

INFORMATION CORRESPONDENCE

1. News Article - Farmers left paying for “flawed” drainage report
[11 12 01 SWM drainage article](#)
2. Glencoe & District Historical Society Summer 2019 Newsletter
[11 12 02 GandDHS Newsletter](#)
3. O.P.P. Publication concerning the Good Samaritan Drug Overdose Act
[11 12 03 GoodSamaritanDrugOverdoseActPostcard](#)
4. SWIFT News – 2019 Spring Edition
[11 12 04 SWIFT Newsletter Spring 2019](#)
5. ConnexOntario program and product information
[11 12 05 connex](#)
6. Town of Oakville resolution concerning Traffic Calming and Speed Limit Review
[11 12 06 Traffic Calming and Speed Limit Review](#)
7. News Article - It is boom time in Canada’s cannabis belt
[11 12 07 McGill Article Cannabis](#)
8. CN Rail notification of temporary/unusual rail traffic through Southwest Middlesex starting July 5, 2019
[11 12 08 CN rail notice](#)

#2019-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

12. INFORMATION CORRESPONDENCE

1. Strathroy-Caradoc Notice of Public Hearing – 653 Peter Street, Melbourne
[12 01 B22_23_2019 Robertson Public Notice](#)
2. Notice of Public Meeting – Municipality of West Elgin Comprehensive Zoning By-law general amendments
[12 02 Notice of Public Meeting P5 19 West Elgin Housekeeping Zoning Bylaw Amendment](#)
3. Middlesex County Report on Bill 108 – More Homes, More Choices Act, 2019
[12 03 July 16 Bill 108 Info Report](#)
4. Provincial Policy Statement Review – Draft Policies
[12 04 Municipal Notification Letter Proposed PPS July 22 2019](#)
5. Reg. Lovell Branch No. 2019 Royal Canadian Legion notification
[12 05 Legion Engraving](#)
6. Southwest Middlesex gains certified site
[12 06 Sarnia Ontario Farmer article](#)
7. Fewer swimmers training to work as lifeguards
[12 07 Recreation Article](#)
8. OPP Municipal Policing Bureau – AMO conference
[12 08 OPP Letter reminder re 2019 AMO meetings](#)
9. Attorney General – Joint and Several Liability and Insurance Cost consultation

10. Township of Prince resolution concerning OGRA/ROMA conference

[12 10 2019 178 roma ogra resolution](#)

11. City of Brantford resolution concerning Retail Cannabis Stores

[12 11 Letter to Premier LUMCO Resolution Retail Cannabis](#)

#2019-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES/NOTICE OF MOTION

- Notice of Motion – Councillor Ian Carruthers (July 10, 2019 meeting):
“THAT Southwest Middlesex rescind section c.3. of the current Waste Management by-law”
- Notice of Motion – Councillor Mark McGill:
“THAT staff be directed to prepare a report on heating options for the Glencoe Firehall.”
- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- August 14, 2019 – 1:30 p.m. – Council
- August 28, 2019 – 7:00 p.m. – Planning/Council

15. CLOSED SESSION (Committee of the Whole)

#2019-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

a. Labour relations or employee negotiations;

Specifically, the matter relates to the following:

Negotiation for Collective Agreement

#2019-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

16. BY-LAWS

1. By-law No. 2019/

[16 01 TempUseBylaw Stonham 2349ConcessionDr](#)

Being a by-law to permit the placement of a travel trailer on an existing residential property (2349 Concession Drive) to be used for the accommodation of persons on a temporary basis for a period of time not exceeding one year while the existing dwelling is being repaired.

2. By-law No. 2019/

[16 02 Minnema Zoning Bylaw 3rd reading](#)

Being a by-law to amend Zoning By-law No. 201/065 to change the zoning of the subject lands from the General Agricultural (A1) Zone to the Rural Residential (RR) Zone to permit the creation of a lot to dispose a surplus farm dwelling (application for consent B2/2019)

3. By-law No. 2019/

[16 03 Waste Management Agreement](#)

Being a by-law to authorize the Mayor and the Clerk to enter into an agreement for waste collection with Waste Management – agreement available prior to meeting

4. By-law No. 2019/

[16 04 ConfirmingJuly31MtgBylaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (July 31, 2019)

#2019-

Moved by _____

Seconded by _____

That By-law No. 2019/ to By-law No. 2019/ be given first, second, third and final readings.

17. ADJOURNMENT

The Mayor adjourned the meeting at ____p.m.